

MEMO

Date: June 22, 2020 **UPDATED**

To: All Suppliers

From: Glenn McLennan, Chief Financial Officer, Shared Health

Cc: RHA Site Material Managers
Ruth Sawatzky
Audrey Mulla
Jay Singh
Shelley Hopkins
Susan Deering

Re: **COVID-19 – Suppliers and Facility Business Visits**

To meet the challenges of COVID-19, public health officials and health system leaders have agreed to the following measures for anyone visiting health-care facilities including service providers/contractors/representatives conducting on-site service/repairs to support operations:

The following individuals are asked to NOT visit a health-care facility during this time. Those who have:

- Returned from international or domestic travel (not including travel to Western Canada, the Territories and Ontario west of Terrance Bay) in the last 14 days; OR
- Been instructed to self-isolate; OR
- Symptoms including fever or chills, a new cough or increase in the amount of coughing, sore throat, shortness of breath, headache or unusual headache, or sore muscles not related to overexertion or exercise.

All supplier representatives will be screened upon entry of a health-care facility as per visitor guidelines. Please complete the following online COVID-19 Screening tool available at <https://sharedhealthmb.ca/covid19/screening-tool/> prior to arriving at any facility. **You will be escorted on site by the host department and provided with proper personal protective equipment, if required. You will also be briefed on facility COVID-19 protocols, including social distancing and proper hand hygiene.**

Supplier Representatives: Out-of-Province

Supplier representatives **may be exempt** from inter-provincial travel restrictions in order to provide essential and/or critical equipment repairs, installations or construction. The host department will continue to work to obtain approvals and clearance for supplier representatives to enter a site and will escort supplier representatives on the premises. All regional and/or site-specific policies must be followed. Supplier representatives travelling by air, marine or rail must abide by Transport Canada's COVID-19 Measures. Currently, air passengers must have a non-medical mask or face covering while travelling. For more information on Transport Canada's current measures and guidelines click [here](#)

Supplier Representatives: Residing within Manitoba

All non-essential meetings with supplier representatives should be conducted via teleconference or video conference or be suspended until further notice. Please consult with the host department to determine if service is to be continued. The host department will work to obtain approvals and clearance for supplier representatives to enter a site and will escort supplier representatives on the premises. All regional and/or site-specific policies must be followed.

We ask all supplier representatives to follow social distancing strategies to reduce close contact between people to try to stop the progression of community transmissions of the virus. Please complete the following online COVID-19 Screening tool available at <https://sharedhealthmb.ca/covid19/screening-tool/> prior to arriving at any facility. Do not visit a facility if you have been instructed to self-isolate.

Remember to wash your hands often, and stay informed of updates and all recommended precautions at <https://sharedhealthmb.ca/health-providers/coronavirus-resources/> or Manitoba.ca/covid19/