

## MEMO

**Date:** March 26, 2020  
**To:** RHA CEOs  
**From:** **Dr. Brent Roussin**  
Chief Provincial Public Health Officer  
**Lanette Siragusa, Provincial Lead**  
Health System Integration & Quality,  
Chief Nursing Officer, Shared Health

**Re: COVID-19 Central Intake Process to Meet Information Needs**

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Provincial Information Management & Analytics (PIMA) has established a central intake process to support data, information, and reporting needs related to COVID-19.

A new monitored email address for contacting PIMA has been created: [PIMA@gov.mb.ca](mailto:PIMA@gov.mb.ca)

PIMA will be playing a coordination role to ensure standardized, accurate, and timely data is available to support provincial COVID-19 efforts. PIMA will also be providing central coordination of reporting for Incident Command.

We are asking that all requests for information related to COVID-19 and submissions of data in support of COVID-19 reporting be sent directly to the PIMA email address for processing.

**To assist PIMA in helping to coordinate provincial information needs in support of COVID-19, the following should be sent to [PIMA@gov.mb.ca](mailto:PIMA@gov.mb.ca):**

- All requests for data, information, reports, or dashboards to be created or shared.
- Copies of any regular reports that are currently being produced and shared.
- Communications related to new or changed COVID-19 data collection practices (whether through automated systems or manual processes); these will be assessed by PIMA for impact on existing or new sources of data and feasibility of bringing the data into a Provincial Data Repository.
- Communications of changes in processes that may impact the quality or meaning of data that is collected for COVID-19 reporting and surveillance purposes.

**Please note that all PIMA reports will be distributed from this email address.**

We thank you for your cooperation. Any questions you may have may also be sent to [PIMA@gov.mb.ca](mailto:PIMA@gov.mb.ca)